



2015 Board Members

Dan Kaul
Chair

Vacant
Vice Chair

Betty Lahren

Dale Sexton

David Depuy

Karla Pettit

Tyler Erickson

Livingston Business Improvement District Minutes 8:30 am – Friday – February 27, 2015 Murray Hotel Conference Room

Attendees present: Dan Kaul, Dale Sexton, David Depuy, Betty Lahren. Also present: Randy Chambers, Lou Ann Nelson (Chamber of Commerce) and Terri Chambers.

Discussed and all approved January 23, 2014 Meeting Minutes.

No **Public Comment** on Non-Agenda Items

Old Business

- A. Update from Randy on Maintenance and Graffiti. Trashcans emptied weekly and as needed. Dale asked and there was discussion about Graffiti contract covering patrolling 2x/week vs. just a notification by owners. Highly recommended removal within 24-hours, otherwise removal gets more difficult. Counts currently low due to cold weather. Board wants to get a letter out to business owners about contract in place to remove Graffiti and how to handle it. Letter also to remind the purpose of LBID and what else we can provide (Annual Events, Marketing, etc.).
- B. Lou Ann provided an update on the Banner Program. Program will require cooperation of all involved entities. Design Committee approves designs (size of 36 x 24, required Livingston logo on bottom, etc.); Chamber of Commerce to provide manpower for such as applications, collection of application fee, and storage of banners; LBID to provide the "clearinghouse" with bank account for collection of fees and payments of services, and the manpower for installation. URA will soon receive bill for brackets approved by City for lampposts. Dale asked how to get this rolling and for local groups to know of availability. Dale suggested seasonal banners to put up (Summer, Spring, Autumn, Winter) until it catches on.

New Business

- A. Tabled until next meeting the election of Secretary, Treasurer, and Vice Chair which was required for State of MT and bank for signature of checks.
- B. Dan Kaul sought feedback and motion for inviting Kristen Galbraith to join the board, Dale seconded. Dan will contact and meet with her.
- C. Dale submitted formal request for sponsorship of Livingston GLOATS. Betty motioned to approve \$500 for GLOATS, and Dan seconded. Will get check to Dale at next meeting due to lack of second signee on checks.

Action Items

- A. Discussed and Approved payment of the following items. David Depuy made motion and Dan Kaul seconded.
 - Livingston Ace Hardware: \$9.99
 - Terri Chambers: \$430.00

Betty offered to go across street with Dan Kaul and talk to Tyler Erickson at American Bank for temporary addition second signee on accounts to get these two checks signed and passed. Dan made motion on this action and all approved.

Next Meeting

All commented on suggestions for next meeting's agenda items:

- Awareness of LBID services available needs to be announced
- What banners should be promoted now, any upcoming events?
- Social planning for LBID, Event awareness.
- Lou Ann also mentioned that Karla asked and there IS an office space available at the Chamber of Commerce offices for use/rent.

Approved date for next meeting: Friday, March 27th, 2015.

Meeting adjourned