



Livingston Business Improvement District Minutes

April 25, 2014

Meeting called to order at 8:40 a.m.

- I. Roll Call - Attending: Tyler Erickson, Kristen Galbraith, Dan Kaul, Betty Lahren, Jill Mabie and Karla Pettit. Also in attendance – Warren Mabie, Randy Chambers, Jack Luther, Matt Shaffer and Joanne Gardner. Dan Kaul called meeting to order.
- II. Review and approval of March 21st, 2014 meeting minutes. Jill Mabie approved; Karla Pettit seconded and all in favor.
- III. Public Comment – None.
- IV. New Business
 - a. Randy Chambers – Wondering about if a truck is available through the City of Livingston. Discussed ideas about reducing time spent on watering. General downtown maintenance and graffiti maintenance requires one-half down but may have to be negotiated to 25% per contract. Also discussed recent graffiti removal activities (three new tags).
 - b. Karla Pettit and Jill Mabie and others met with Ed Meece about lighting, sidewalks, parking and snow removal. Parking issues are solved so now there is ticketing being enforced. Ed Meece suggested that the City of Livingston could provide manpower for sidewalk repairs. Ed Meece suggested that LBID take care of sidewalk snow removal. Ed Meece was calling NW Energy to discuss some temporary lighting until the time comes with new lighting during CIP process.
 - c. Meetings to discuss downtown construction activities are set up on Thursday's at 10 at Chadz each week.
- V. Old Business
 - a. Social Event – Need to try to increase attendance.
 - b. August and September Live Music Downtown – Joanne is out on tour so no update.
 - c. Planters are ordered and part of a two-year bid with Oak Gardens. Will need to advertise for bid on planters for the next two years after this summer.
- VI. Action Items
 - a. Discussion/Decision on Contracts with Montana Pressure Wash Systems. For graffiti contract, move forward with 50% deposit and for downtown maintenance contract, provide \$1,000 down. ***Jill Mabie made motion to approve upon signature of contract provided by MT Pressure Wash Systems; Tyler Erickson seconded; and all in favor.***
 - b. Discussion/Decision on moving May 23rd meeting to May 30th. ***Jill Mabie made motion; Kristen Galbraith seconded; and all in favor.***
 - c. Discussion/Decision on Invoices to be paid. ***Karla Pettit made a motion; second by Jill Mabie; and all in favor.***



- i. Mustang Catering –Social Event Food - \$480.00
 - ii. Insty Prints – LBID Envelopes - \$66.24
 - iii. Livingston Enterprise – Ads for Summer Contractor - \$90.30
 - iv. Ace – Graffiti Removal Supplies - \$31.96
 - v. MT Pressure Wash Systems – Graffiti Removal - \$150.00
 - vi. MT Pressure Wash Systems – Down Payment on Maintenance - \$1,000.00
 - vii. MT Pressure Wash Systems – Down Payment on Graffiti Contract - \$2,500.00
- VII. Public Comment
- a. More graffiti removal discussion.
- VIII. Discussion of May 30th, 2014 Agenda Items
- a. Banner Program
 - b. Vinyl Purchase on Side of Truck
 - c. Logistics of Program Charges
 - d. Snow Removal Discussion
 - e. Finance Report
- IX. Adjournment – Meeting was adjourned at 9:40 a.m. with Kristen Galbraith moving toward adjournment; Tyler Erickson seconding; and, all members in favor.

ACTION ITEMS:

- Karla will talk to City about truck for watering plants in the summer and garbage pickup.
- Dan to send in Board membership form.
- Randy Chambers will forward contract proposal to Kristen who will forward to Board.