



**FY 2015**  
**ANNUAL REPORT**

July 1, 2014 - June 30, 2015



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The mission of the Livingston Business Improvement District is to aid in facilitation and strengthening of commerce, provide maintenance assistance, beautify and enhance streetscapes, Improve security and safety, and stimulate development and vitality in Livingston's historic downtown district.

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BOARD OF TRUSTEES:

- **Kristen Galbraith, Chair** (Term Expires: May 2018) Owner, The Obsidian Collection, Grantwriter at Nittany Grantworks
  - **Dale Sexton, Vice-Chair** (Term Expires: May 2017) Owner, Timber Trails
  - **Dan Kaul, Past Chair** (Term Expires: May 2018) Owner, The Murray Hotel and Florence Furniture
  - **David Depuy, Member** (Term Expires: May 2017) Owner, Hiatt Hotel
  - **Elizabeth Lahren, Member** (Term Expires: May 2016) Retired Business Owner
  - **Karla Pettit, Member** (Term Expires: May 2018) Owner, The Pickle Barrel
  - **Tyler Erickson, Member** (Term Expires: May 2017) President, American Bank
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## Our Accomplishments:

- Continued annual contract for garbage collection and receptacle maintenance with private contractor. Trash was removed weekly from LBID area receptacles year round.
- Sponsored several successful events that brought consumers to the district. This includes: The Hoot, G.L.O.A.T.S. (Greater Livingston Outdoor Adventure Toy Swap), MT on Tap Craft Beer week, and the Montana Eastern State Soccer Championship.
- Summertime flower baskets on 24 light poles within the Downtown Business District successfully maintained by contractor. Utilized "On Account" with several local entities for purchasing of materials and equipment necessary for watering and fertilizing.

## Our Goals:

- Continue with seamless Garbage collection and receptacle maintenance.
- Continue enhancing district with more Summer Flower Planters.
- Continue with Graffiti assessment and removal/maintenance.
- Increase business and building owner involvement.
- Host one social network gathering.
- Provide continued Website development and more information/updates.
- Improve Coordination and networking with other Montana Business Improvement Districts.
- Continue to Sponsor and support annual Hoot event in Downtown Livingston as well as any other events as requested that will directly or in-directly provide increased traffic and consumers through the Downtown Business District.
- Implement the Banner Program which brings more color, more information and awareness of upcoming or ongoing events in Livingston.



# LBID 2014-2015 Fiscal Report

July 2014-June 2015

	<b>Actual</b>
<b>Annual Revenue</b>	
Balance Forward from 2014	\$ 30,392.67
May 2014 Revenue	\$ 782.13
November 2014 Revenue	\$ 407.36
February 2015 Revenue	\$ 23,955.99
July 2015 Revenue	\$ 782.13
Total Hoot contributions received	\$ 16,755.00
<b>Total Annual Revenue</b>	<b>\$ 73,075.28</b>
<b>Operating Expenses</b>	
PO Box Rental	\$ 62.00
Bank Fees	\$ 60.43
Dues (St. of MT)	\$ 22.50
Board Insurance	\$ 764.00
Truck Insurance	\$ 1,342.00
Supplies (flowers, trash, graffiti)	\$ 600.26
Auto Expenses (gas and service)	\$ 616.12
Contract Labor - Admin Asst.	\$ 2,670.00
<b>Total Operating Expenses</b>	<b>\$ 6,137.31</b>
<b>Event Expenses</b>	
Livingston Hoot Coordination	\$ 7,000.00
Livingston Hoot Other costs	\$ 17,746.91
Social Network Function	
Downtown Retail Event	\$ 2,500.00
<b>Total Event Expenses</b>	<b>\$ 27,246.91</b>
<b>Program Expenses</b>	
Brand Livingston	\$ 3,000.00
Contract - Flowers & Trash	\$ 11,775.00
Contract - Graffiti Mitigation	\$ 4,420.00
Website Maintenance	\$ 56.00
BID Marketing	
Website Hosting	
<b>Total Program Expenses</b>	<b>\$ 19,251.00</b>
<b>Total Expenses</b>	<b>\$ 52,635.22</b>
<b>Balance Remaining Annual Income/Annual Expenses</b>	<b>\$ 20,440.06</b>

## FY14-15 Details

Vendor Invoice Description	Check No.	July	August	September	October	November	Dec	January	February
Montana Pressure Wash Systems - Summer Mtce Contract, monthly	1033	\$ 1,200.00							
Montana Pressure Wash Systems - Quarterly Graffiti Contract	1033	\$ 637.50							
House of Clean - trash bags	1034	\$ 130.00							
TLC Landscape & Excavation Inc - porta potties for Hoot	1035	\$ 1,520.00							
GH imaging - sign for Hoot	1036	\$ 222.96							
Delacata Design - Hoot logo, poster and website design	1042	\$ 600.00							
Livingston True Value - graffiti supplies	1037	\$ 7.28							
Avery's Paradise Artworks - signs for LBID Truck	1038	\$ 28.00							
Gavne Insurance - LBID '98 Truck insurance, 1 yr	1039	\$ 671.00							
MT Motor Vehicle Division - Title & Registrationfor LBID '98 Truck	1040	\$ 192.95							
Avery's Paradise Artworks - signs for LBID Truck	1041	\$ 28.00							
Cash for Gas for LBID Truck	1055	\$ 250.00							
Livingston Ace Hardware - POA	1043	\$ 60.81							
John Derado - performance at Hoot	1044	\$ 500.00							
Park CountyCommunityJournal - Ads for Hoot	1045	\$ 450.00							
Livingston Enterprise - Ads for Hoot	1046	\$ 868.75							
RC One, Inc. - 2nd half payment for Hoot concert	1047	\$ 3,000.00							
Johnson Brothers Lights & Sound - Hoot concert	1048	\$ 5,500.00							
Insty Prints - Hoot banner	1049	\$ 467.20							
John Lovell - Petty Cash for Hoot	1051	\$ 600.00							
RC One, Inc. - half payment for Hoot concert	1052	\$ 3,000.00							
Montana Pressure Wash Systems - Summer Mtce Contract, monthly	1053		\$ 1,200.00						
Terri Chambers - Monthly website and admin assistance	1054	\$ 310.00							
Bank Service Fee	bsvc	\$ 9.31							
Doug Haberman - Production for Hoot	1056		\$ 150.00						
Gourmet Cellar - Wine for Hoot (Green Room)	1057		\$ 100.00						
What's up Buttercup - Hoot event coordination	1058		\$ 2,000.00						
Russell Smith - Hoot event security	1060		\$ 300.00						
Music Villa - equipment for Hoot	1050		\$ 100.00						
Gavne Insurance - D&O Insurance renewal	1059		\$ 764.00						
Park CountyCommunityJournal - Hoot Thank You Ads	1061		\$ 100.00						
Montana Pressure Wash Systems - Summer Mtce Contract, monthly	1062		\$ 600.00						
Bank Service Fee	bsvc		\$ 6.51						
Livingston Ace Hardware - POA	1064			\$ 38.46					
Livingston Enterprise - Thank You Ad for Hoot	1063			\$ 268.00					
Bank Service Fee	bsvc			\$ 5.55					
Terri Chambers - Monthly website and admin assistance (August & Sept)	1065				\$ 360.00				
Livingston Ace Hardware - POA	1066				\$ 54.97				
USPOS Annual Rental fee for PO 284	1067				\$ 62.00				
Montana Pressure Wash Systems - Monthly flower/graffiti removal	1068				\$ 1,237.50				
Montana Pressure Wash Systems - Contract work 2015 down pymt	1069				\$ 3,000.00				
Bank Service Fee	bsvc				\$ 5.69				
Montana Pressure Wash Systems - Contract work 2015	1070					\$ 825.00			
Livingston Ace Hardware - POA	1072					\$ 24.98			
Livingston Ace Hardware - POA	1071					\$ 47.93			
Engine 8 Design - Feb 2014 web updates	1073					\$ 56.00			
Vision Livingston - Brand Livingston Campaign	1074					\$ 3,000.00			
Bank Service Fee	bsvc					\$ 4.96			
Montana Pressure Wash Systems - Contract work 2015	1078							\$ 637.50	









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