

MEETING MINUTES – September 15, 2016

KRISTEN GALBRAITH
CHAIR

DALE SEXTON
VICE-CHAIR

BETTY LAHREN

DAN KAUL

DAVID DEPUY

KARLA PETTIT

TYLER ERICKSON

1. Board members present were Kristen G., Karla P. , David D. & Dan K. Also in attendance were Jack Luther, Patricia Grabow, Dan Durgan, Randy Chambers and Terri Chambers.
2. Business Items of Interest discussed:
 - a. Update on Banner Program – Board concurred to idea of having additional banners for the Fall and /or Winter seasons. Kristen will contact Brad Bunkers for designing of the new banners. Need more interest in third-party entities to put banners up for events and such. Randy will pull something together and have a presentation for next meeting. Including the Program outline, Banner Contract, information on the Insurance issue, and more.
 - b. Update on Flower Baskets - almost end of season.
 - c. Update on Graffiti Services – no new graffiti. Preventive services working.
 - d. Update on Albemarle building’s public restroom. Kristen met with folks and stated LBID cannot assist with funds or supplies for the maintenance of the restrooms. Latest talk is to have the building’s own maintenance crew to provide the service. Doors are automatic and locks at a certain time in the evening and unlocks in the morning. Discussion ensued on this and reminded about end goal of having the bus line make stops right in downtown area for its passengers – can take up to two years to happen, with scheduling and route changes.
3. No New Business Items discussed.
4. Action Items:
 - a. Review/Modify/Approve July & August Meeting Minutes – tabled until next month.
 - b. Kristen made motion and David seconded motion and all voted in favor of paying the following payments as requested:
 1. Livingston Ace Hardware \$58.48
 2. Terri Chambers for Admin/Web services \$240.00
 3. Gavne Insurance – Annual LBID Liability Insurance \$770.00
 - c. Karla motioned and all voted in favor of renewing the Annual Water/Trash Maintenance Contract with Montana Pressure Wash Systems. Down payment to be signed and submitted as well as paperwork for automatic monthly payments at American Bank.
 - d. Patricia Grabow spoke and wished to withdraw her application for the board, in light of another application and candidate received from Dan Durgan, who was present. Dan Kaul made verbal nomination and Kirsten seconded the motion and all voted in favor of having Dan Durgan the new member of the LBID Board. Kristen will send notice of this acceptance and selection to the City of Livingston for approval by City Commission.

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5. Public Comment presented by Patricia Grabow. She wanted to express sincere appreciation to the LBID board for their contribution to the Celebration of the Centennial Anniversary of the National Park Service. Kept and provided us with a few of the booklets that were distributed. She also provided update on the signage issue with MDT about Downtown access via the 3 Highway exits around town.
6. October 20 at 8:30 am was set for next month's meeting. To also be the Budgeting meeting to set budget for next year. Dan motioned and Kristen seconded motion to adjourn meeting. 4 Checks signed and disbursed. 2 Checks also received from the Downtown Associations for their Summer Banner pole rentals (#1096 for \$60 and #1040 for \$120), deposited.