

KRISTEN GALBRAITH  
CHAIR

MEETING MINUTES - July 14, 2016,

DALE SEXTON  
VICE-CHAIR

BETTY LAHREN

DAN KAUL

DAVID DEPUY

KARLA PETTIT

TYLER ERICKSON

1. Board members present were Kristen, Dale, Dan, and David. Also in attendance were Jack Luther, Patricia Grabow, Mike Inman, Randy Chambers and Terri.
2. Dan motioned to approve May meeting minutes, Dale seconded motion and all voted in favor.
3. Patricia Grabow provided comments and updates on the NPS Centennial Celebration coming up on August 25<sup>th</sup>. The new downtown Mural is underway, bus stop and public restrooms will be opening, and parking plans discussed. She may approach LBID next month for some financial assistance on some events/costs for this big NPS celebration.
4. Old Business discussed:
  - a. Update on Banner Program - broken banner and/or bracket next to Glenn's Tavern on Park Street. RV driver claimed for repair costs on his RV. Issue is with the City right now. Talk about turning the banners/brackets inwards on top of the sidewalks, not outwards to the street. Height of banners also brought up. Terri previously sent email request to The Chamber of Commerce for information on agreements on the current banners and has yet to receive a reply. Jack Luther was ready to pay for the cost of the banners' rental on the poles and provided a copy of the liability insurance he obtained for his entity's banners. Terri will follow up on this issue. Also discussed the quality of the banners that local business made and some changes will need to be made to meet the "standards" of the original ones that were obtained from Brittan Direct.
  - b. Update on Flower Baskets – they are up and looking good. Started off really short, but will grow. Randy reported all is good and has no concerns with height of baskets or growth regarding the winds.
  - c. Update on Graffiti Services - to date, no new tags found or reported.
  - d. Update on Guesthouse/Albemarle building – moving along. Owners/operators all are talking and reviewing options for the maintenance of the restrooms and costs. Still in progress and more updates to receive next month's meeting.
5. New Business discussed:
  - a. Second Street Light project news – heard updates about the sidewalks around the 2<sup>nd</sup> street and Park intersection, MDT is still reviewing and providing options: lower sidewalks next to Depot building, flashing light at intersection, bike lane, etc. Still in discussion.
  - b. Public Restroom Maintenance Discussion – heard about differences in varying thoughts about the frequency of these downtown restrooms to be checked and/or cleaned and the costs involved. May put a request for bids for the job. Again, still in review.
  - c. Vacant Board position update – no applications received, and according to by-laws, Betty is still a board member until her position is filled. Board members discussed and named potential

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applicants and will try to spread the word to get more applications submitted for consideration.

6. Action Items:
  - a. Dale motioned and Dan seconded the approval for the two payments requested and all voted in favor to pay:
    1. Livingston Ace Hardware - \$90.93, and
    2. Terri Chambers – Admin/Web services - \$200.
  - b. Mike Inman spoke and made a verbal request for Park County & City of Livingston Parks & Rec. Trail Boards for \$300 towards Active Transportation Day at the Farmer's Market on July 27<sup>th</sup>. Dale motioned and Dan seconded and then all board voted in favor of providing this payment.
7. No further Public Comment on Agenda items provided.
8. August 11<sup>th</sup> at 8:30 am was set for next month's meeting. Agenda items brought forth include:
  - a. Shannon from City Public Works for info on the banners' placement, claim of damage, and updates on downtown infrastructure/sidewalks (Kristen)
  - b. Cost breakdown and materials for banners made locally by Chad of Insty-Prints.
  - c. All board to spread word on getting applications submitted for vacant board position

Meeting adjourned. 3 Checks signed and disbursed.