

KRISTEN GALBRAITH
CHAIR

DALE SEXTON
VICE-CHAIR

BETTY LAHREN

DAN KAUL

DAVID DEPUY

KARLA PETTIT

TYLER ERICKSON

LBID MEETING MINUTES
Friday, November 20, 2015
Murray Hotel Conference Room

1. Roll Call – Present were Kristen Galbraith, Dale Sexton, David Depuy, Betty Lahren, and Dan Kaul. Also present were Terri Chambers, Patricia Grabow and Randy Chambers.
2. Skipped the review, correct and approval of previous meeting minutes until next time.
3. Public Comment on Non-Agenda Items –Patricia Grabow provided some updates on the Sidewalk and Vaults project. More interest is seen and may be moving forward with preserving the vaults. Discussed also when best to do these work so as not to interfere with busy tourist season in summertime; may be pushed to start by March and finish by July?
- LBID board wishes to purchase flowers for Board member Tyler Erickson who recently lost his father. Approved up to \$75 and will Reimburse Kristen G. when she provides receipt.
4. Old Business
 - A. Update on Banner Program – no news provided on the contract/application, nor on the status of the brackets which City is to put up. See below on the issue of ordering initial banners.
 - B. Update on Graffiti Services – there was a 4’ x 4’ graffiti reported last week by the LPD who made a call to Randy. Started cleaning and gone by the next day. Smaller version of same graffiti tag found on culvert on Main Street towards High School. Removed quickly as well.
5. No New Businesses presented
6. Board discussed and provided Action on the following:
 - A. Election of new Board Chair – Dan nominated Kristen. Dale made a motion and Betty seconded and then all present board members voted in favor. Kristen named new Board Chair effective immediately.
 - B. Signed the previously approved 2015-2016 Graffiti Services contract officially.
 - C. 2015-2016 Trash/Flower Maintenance Contract-discussed rate change (+) with Randy Chambers who also provided a worksheet reflecting the costs of this service. Also discussed issue of water and using the city’s water access. Patricia Grabow offered her building water spout access. Will utilize this beginning next spring/summer and Patricia will notify the board if her water bill increases due to this provided service. Appreciation

expressed to Randy and Patricia for this work/effort. David made motion to approve this contract, Dale seconded and all board members voted in favor of signing and continuing with this updated Trash/Flower contract.

- D. Discussed the initial banner design provided by Brad Bunkers and pre-approved by the Vision Livingston Board (forwarded to all by Terri last month). All voted in favor of moving forward and have Terri proceed and order 24 banners online.
 - E. Discussed the date for the Fiscal Budgeting meeting. Decided to have it in conjunction with next LBID meeting and due to upcoming holidays, wish to have it early in December. Present board members stated they would set aside the 1st through the 3rd of December for this meeting and Terri will send out an email to all members and get a collective vote on the date. First half hour for Budgeting and then second half hour for regular LBID meeting.
 - F. Dale made motion and Kristen seconded and all members voted in favor of approving and paying the following:
 - a. Livingston Ace Hardware: \$19.98
 - b. Terri Chambers for Administrative & Web work: \$160.00
 - c. Petty cash envelope reimbursement: \$100
7. No Public Comment presented on Agenda items.
8. Board members confirmed the previous discussion of setting up the date and agenda for next LBID Meeting – sometime between December 1st and 3rd as noted above. To be determined by return votes from members to Terri and Terri to coordinate/notify all. Still to start at 8:30 am in the Murray Conference Room.

Meeting adjourned 9:25 am.