

January 14, 2016
MEETING MINUTES

KRISTEN GALBRAITH
CHAIR

DALE SEXTON
VICE-CHAIR

BETTY LAHREN

DAN KAUL

DAVID DEPUY

KARLA PETTIT

TYLER ERICKSON

In attendance: Kristen, Dale, Betty, David, Dan and Karla. Also present were Randy Chambers and Terri.

Dale motioned and David seconded to **approve November and December minutes** as presented. All voted in favor.

There were no **Public Comment on Non-Agenda Items**.

Board members discussed **Old Business** including:

- a.) Update on Banner Program – the 24 new initial banners that were ordered came in. One was on display in the room. Board instructed Terri to drop them off at the Chamber office since they will administer the program. Karla will find out and get a move on the City putting up brackets on the posts and have these banners up in February. Terri reported it was just within 2 weeks between ordering the banners online and receiving them. Will also notify Brad Bunkers that this initial design was approved.
- b.) Update on Graffiti Services – Randy reported that there were no new graffiti.

New Business – Karla provided updates on the status of the City and URA's work with the Guesthouse/Albemarle building. Goetz/Smith applied for Grant with the URA and now discussing the issue of maintaining the planned public restrooms within the premises. After some dialogue, Kristen provided a possible solution is to have LBID provide support in means of providing soap and paper goods for the restrooms, and request the City to provide labor/staff to check and clean these restrooms 3 times a day they are open. Board also discussed the parking issue, as specifically behind the building by American Bank's drive-thru. More updates to follow in next meeting.

Action Items

1. City Utility Dept. – Utility boxes vinyl wraps. Kyra Ames has more information on this topic. Kristen will invite Shannon and Matt of the City to come to next month's meeting and present information on this project.
2. Board discussed and David made a motion and Dan seconded and all voted in favor to approve and pay the following bills:
 - Livingston Ace Hardware invoice due-\$115.90
 - Terri Chambers – Administrative & Web work - \$310.00

Discussed a **Public Comment on Agenda items** – Randy spoke up and wanted to know how the Banner program is going to proceed. Is the labor work expected from him or the City? Randy wants to be proactive and prepare for any possible work and obtaining supplies (ladder) for this task. He will contact the Chamber and get any information possible. Dale made motion to provide Randy with \$250 to prepare for this banner labor task and Betty seconded this motion. All voted in favor.

Date and agenda for next LBID Meeting discussed. Starting the year with meetings on the Third Thursdays and to last approximately 1 hour; so next meeting is slated for February 18th at 9 am. Reiterated with Kristen to invite City's Shannon/Matt regarding Utility Box Wraps and Dan will invite Katie Weaver from MSU Extension for updates on the Economic Development within the City. Board would like to continue to hear updates on the Guesthouse/Albemarle building as well as the Banner program.

Meeting adjourned. Three checks issued.